



EZ-Project - Keep track of your projects

Does your organisation engage in project work and therefore require easy assessment of time and cost on project level? Then EZ-Project is the right tool for you!

EZ-Project lets you register which project a booking is made for and allows you to create reports that evaluate booked time and cost per project.

With EZ-Project you can also choose to use project based pricing, meaning you can charge usage based on which project a booking is connected to.

Register Projects

Jump into the project work and start adding projects! You can allow your users to register their own projects or you can do it for them. Link users as members and leaders of the project and add additional information such as cost centre or type of funding. This way you can facilitate the reporting – and, if needed – the invoicing process from the very beginning.

Project administration

Information about the project

Project ID: 8

Project no.:

Project name:

Category:

Project leader:

Project member:

Baroque, Beatrice
 Erwin, Reissman
 Georgerton, Bernard
 Hurrusi, Olaf
 Jonsson, Angela
 Kelsey, Diana

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Ashton, Tina

Project price level:

Start date:

End date:

Activation date: Not active

Connect bookings to projects

When a user books an object (for example a piece of equipment such as a microscope), the user also defines for which project that booking is made. Users are only able to see and connect projects that they are members of.

Your administrator defines per object if it shall be possible or even mandatory to connect a project to bookings made for that specific object.

New booking

Ashton, Tina

Category: Object:

Date: : : - :

Price: 30,00 EUR

Comment:

Project:

Different prices for different projects

Should the price of an object, for example a Laptop, vary depending on which project it is booked for? You now have the possibility to charge your users based on the projects they are working on instead of only on the objects they have booked.

If you want a project to be charged less in connection with specific objects, you can define price exceptions on object level.

Reports and Statistics

The EZ-Project Plug-in is the ideal invoicing supplement which allows you to create informative reports on a project and its correlated costs which can be forwarded to your accounting system for invoicing.

You can gain a fast and easy overview over the amount of booked objects, time and costs that have been connected to a project.

Next to gaining relevant invoice data, this also gives your organisation valuable information about how the work on the project has been conducted and how resources have been used!